Lesson Title: Think About What You Are Thinking About – What's in My Portfolio?

Created by: Marion Pope, Sampson Community College

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Lesson Overview	**Overall Purpose:** Students are currently in an alternative pathway program that will eventually lead to licensure. To assist in fulfilling the requirements the students will create a digital portfolio to prove mastery of certain digital skills in the EDU271 Educational Technology course. Over a 2 week period, students will add the required assignments that were created during the semester into the portfolio. The instructor will inform the student of which assignment should be submitted to the digital portfolio. They will be provided a guide that will instruct them on how to define, design, develop, and deliver the portfolios. To create the digital portfolio Google Sites will be the recommended site, but students can explore other platforms. **Estimated Timeframe:** 2 weeks **Courses for Implementation**: ART111 Art Appreciation, EDU261 Early Childhood Admin I, EDU262 Early Childhood Admin II, EDU271 Educational Technology, EDU284 Early Childhood Capstone Prac. **Format:** Online **Standards/Skills Addressed:** **Academic** **Technical** Students will need to learn how to build a website to post their portfolio artifacts **21st Century/Employability** Education has moved beyond classrooms lectures. Teachers need to understand how to navigate the digital world and incorporate them into the classroom. **Learner Outcomes/Student Learning Objectives:** • The student will be able to utilize an online library (NC LIVE) to locate a journal article on a

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	technology that enhances teaching and learning. A review of the article will serve as the content of a Microsoft Word document that is specifically formatted to demonstrate skills in the use of Microsoft Word. *This will be evaluated through the NC LIVE / Microsoft Word Assignment.* • The student will evaluate instructional strategies and ethical issues surrounding the use of technology while demonstrating appropriate technical skills in creating a class website. *This will be addressed through the Class Website Assignment.* • The student will be able to use a variety of resources to create technology-enhanced instructional material. *This will be evaluated through the Digital Story Telling or Web Quest Assignment.* • When the students successfully complete this course, they will have a portfolio to showcase their knowledge of how technology works and how it integrates into the classroom or the workplace.
Equipment/Materials	**List of Materials/Equipment/Texts:** (EDU 271) Bundle: Technology Integration for Meaningful Classroom Use: A Standards-Based Approach, 3rd + MindTap, 1 term Printed Access Card. ISBN-9781305960596 A. Computer with basic audio/video output equipment B. Internet access (broadband recommended) C. Learning management system (LMS), Office 365, and Self-Service. The recommended browser is (Google Chrome) D. Microsoft Word and PowerPoint
Discussion	**Industry/Real-world Scenario:** This portfolio will be based on 21st-century educational job searches. If the student is already in the workforce, they will be prepared to present their portfolio to their current employer. The students will be presented with different tools over the course of the 2 weeks to aid in their learning while creating the portfolio. They will use presentation software such as Google Sites, Microsoft Office 365, zoom, word processing software, and multimedia authoring software which includes audio, video, and podcasting tools.

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Instructional Strategies	**Proposed Teaching Strategies:** **Creative License (Choice/Discovery/Reflection):** For this lesson, you will begin the process of choosing your artifacts for your digital portfolio. I am recommending the free Google Sites platform to showcase your work. Google Sites is a free platform for education. Your work will be secure and available at any time you may need it or need to make updates; However, students may use any of the tools listed in the Industry/Real-world Scenarios section to house the artifacts. Students will be allowed to work with classmates on this assignment. You will need to create a GMAIL account if you do not have one already. Also, you may upload your documents to Google Docs after you complete the assignments. This way you may easily add them to your Google Sites website if this is the platform that you choose. **Bloom's:** The student will be able to Analyze, design, develop, investigate, and evaluate the portfolios **REACT:** **Relate** – As the students think about real-world situations, working in the classroom, or in a daycare center daily they will to have the necessary skills to create assignments that promote active learning. **Experiencing** – The students will learn how to create instructional materials such as videos and PowerPoints. To add an extra layer of experience and bring the lessons to life they will explore Softchalk and Articulate. These software's take the information to the next level, while showing the current or future employer their 21st century skills. **Applying** – Watch tutorials on Articulate and Softchalk **Cooperating** – Students will interact with each other and assist each other with building their portfolios. They can practice recording each other and then critique the finished product **Transferring** – The knowledge and skills learned throughout the 16-week course will be transferred to the students or to future employers during the interview process

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Activities/Lesson Procedure	**Activity Preparation:** **Instructor** Watch the Google Sites lesson. You will do the following: **If you will use Google Sites to house your Portfolio artifacts please watch the getting started tutorial videos.** Watch video 1, Introduction to Google Sites. Add a theme and title to your site video 2. Add an introduction and image video 3. Create your "My Work" page video 4. Share and publish your Site video 5. **Learner** GUIDED QUESTIONS: How do portfolios sell you? What skills are necessary and how do I showcase them? How do I assemble a meaningful portfolio? How do I present effectively? Have you ever built a website before? **Activity Steps/Lesson Procedure:** The following assignments will be included in the Portfolio. MS Word and NC Live Assignment – NC Live Assignment Guide Virtual Field Trip Assignment – VFT Assignment Guide Class Website Assignment – Website Assignment Guide PowerPoint/Prezi Assignment – PPT/Prezi Assignment Audacity Assignment – Audacity Assignment

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	Expected Results/Learner Products: • [Please review the Portfolio overview document](#) • You should be able to provide a working link to your document • You should be able to publish the digital portfolio to the Internet/remove the digital portfolio from the Internet • Share with your classmates
Faculty Resources	**Background Material:** Portfolios have many features and benefits. Every professional teacher should have a portfolio to present to future or current employers that highlights all of their educational accomplishments. **Suggested Website Links:** **Audacity -** https://www.audacityteam.org/ Site 123 - https://www.site123.com/ School Notes - http://schoolnotes.com/ Word Press - https://wordpress.com/ Dojo - https://www.classdojo.com/ Microsoft Teams - https://support.office.com/en-us/article/create-a-class-team-in-microsoft-teams-fae422eb-58b7-4431-9ff2-a4b9b6ae7c5b Example PowToon - https://youtu.be/QKxflae3laA How to Record Presentation in Microsoft PowerPoint - https://youtu.be/bP9VJ03s8Gw

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Assessment	**How will students demonstrate what they have learned?** Students will provide a working link through the designated assignment submission link that I can access and view their digital portfolio. They will have included all of the required assignments that are listed in the activity steps/lesson procedure section in the digital portfolio. Students are welcome to include items that they feel are important to showcase their mastery of this skill.